



## Job Description:

# Operations Manager

## The Role:

We're looking for an enthusiastic graduate to join our dynamic operations team and directly contribute to the success and growth of Nurture Brands. This cross-functional position will give you a true end-to-end view of the entire Supply Chain across multiple brands and products.

The role will report into the Supply Chain Planner and work closely with the wider demand and supply team in Operations. You'll have regular interactions with other teams within the business and have lots of face time with our Operations Director and Leadership Team.

## The Package:

Competitive salary. Central London office. Full-time. Flexible working policy.

## Responsibilities:

Supporting all of the key supply chain processes:

- Inventory analysis and reporting
- Supplier scheduling
- Planning & Replenishment of ingredients & materials
- Purchasing forecast for Finance
- Import and export of ingredients and finished goods
- Organic products handling (import and export)

Establishing best practice in:

- Inventory forecasting management
- Purchasing
- Material control

Also, responsible for ensuring:

- All of our supplier's PO are checked and processed
- Our inventory holding is within targeted levels at all times

## Skills / Experience required:

- Comprehensive applied knowledge and expertise, gained at a professional level, in all aspects of the area of focus applicable to the specified role.
- Skill in examining and re-engineering operations and procedures, formulating policy, and developing and implementing new strategies and procedures.



- Ability to analyse complex problems, interpret operational needs, and develop integrated, creative solutions.
- Strong interpersonal skills and the ability to effectively communicate with a wide range of individuals and constituencies in a diverse community.
- Advanced analytical, evaluative, and objective critical thinking skills.
- Working knowledge and understanding of the principles and processes of computerized business and operating systems.
- Ability to gather data, compile information, and prepare reports.
- Skill in organizing resources and establishing priorities.
- Ability to provide technical guidance to professional personnel in area of expertise.
- Strong excel skill.
- Min. 2 year experience dealing supply chain in FMCG
- Good to have: Experience in Organic process (import, export and traceability)

### **The Business:**

Nurture Brands is a young, sustainable food & drinks business with a vision to Nurture Positive Choices through Food, Business & Beyond. We recently announced that award-winning The Primal Pantry has joined our portfolio, alongside Rebel Kitchen, EMILY and Ape – supporting the business' mission to become the UK's fastest growing plant-based snacking and beverage business.

Nurture HQ is an energetic and sociable place, full of empowered, ambitious people. We live by our values, striving to Push Boundaries, Inspire Others, Do it Right, Grow Together and Keep in Balance every day. We combine all of the passion and hunger of a start-up with excellent industry expertise from team members who've worked at businesses such as Mars, Unilever, Ella's Kitchen, Tyrrells, Mondelez & Cawston Press.

### **Does this sound like the role for you?**

Email your CV and a cover letter to [Loong@nurturebrands.com](mailto:Loong@nurturebrands.com) to apply before 23<sup>rd</sup> of Oct 2020